



**Please Read Instructions Below**

Fill in the information below to request registration into a course. Based on the completion of this form and approval signatures, the Registrar's Office will register you into the course(s) via Python. If you do not have a Python NT username, please see Student Services located in Herrmann Hall, Room 033. This form is due by the Add/Drop Deadline (Fri, Week 2 of quarter to be registered).

**Forms submitted electronically must be digitally signed and encrypted to protect the transmission of Personally Identifiable Information. For more information, visit [www.nps.edu/Technology/Security/CAC-guide.pdf](http://www.nps.edu/Technology/Security/CAC-guide.pdf)**

**Please deliver completed form to:**  
 Naval Postgraduate School Registrar's Office  
 1 University Circle  
 Herrmann Hall Room HE-022  
 Monterey, CA 93943  
**Or email form to: [Registrar@nps.edu](mailto:Registrar@nps.edu)**  
**Or fax form with a cover letter to: (831) 656-2891**

**I. Application Information**

Date of Application (mm/dd/yyyy):

Last Name:		First Name:		Middle Name:	
SSN (last 4):		E-Mail:		Phone:	

Applicant Employed by or Assigned to:

If other, please explain:

*DoD Contractors who work at NPS are not eligible to register for single courses. For more information visit: <http://www.nps.edu/Academics/Admissions/Criteria/Contractors.html.html>*

**II. Course Information**

Date of Instruction:			Academic Year:		Quarter:	
COURSE NUMBER (NS1234 )	SEGMENT NUMBER	DAYS (MW or TTH)	HOURS OF COURSE (0800-1000)	INSTRUCTOR APPROVAL (PRINT & SIGN)		

**III. Program Information**

Have you applied to a degree program at NPS?	YES	NO
If you answered "NO," how many NPS courses have you taken so far?		

**IV. Approval Information**

<b>Signature of Applicant:</b>	
<b>Department Supervisor of Applicant:</b> (PRINT & SIGN)	

I acknowledge that I've read the following privacy statement.

Section 6311 Title 5 of the U. S. Code authorizes collection of this information. Your personal information will be safeguarded pursuant to the Privacy Act of 1974. The purpose is to gather information the Naval Postgraduate School's Registrar's Office needs to communicate with you and to establish your registration record and transcript. Disclosure of this information is voluntary; however, failure to provide this information can delay processing your request. For questions, please contact [Registrar@nps.edu](mailto:Registrar@nps.edu)