THE ASSISTANT SECRETARY OF THE NAVY
(FINANCIAL MANAGEMENT AND COMPTROLLER)
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

March 1, 2006

MEMORANDUM FOR DISTRIBUTION

Subj: ANTIDEFICIENCY ACT (ADA) VIOLATIONS IN THE DEPARTMENT OF
THE NAVY

The Antideficiency Act (ADA) is a series of federal statutes that essentially make it
unlawful for government officials to contract in advance of an appropriation, to obligate or
expend money in excess of an appropriation or apportionment, or to expend monies for purposes
not specifically authorized by law. The ADA applies to any military or civilian employee
responsible for executing public funds.

I take ADA violations very seriously. They represent a breach of our fiscal
responsibility. Additionally, the amount of time required to review and investigate an ADA
breach is time not spent on other important financial matters. To avoid ADA violations,
commands must have sufficient controls in place to ensure compliance with the law and close
involvement by Comptroller or fiscal officers in the financial administration of funds. When
actions by Department of the Navy (DON) military or civilian personnel violate the ADA, the
commander or commanding officer must ensure that those personnel are subject to appropriate
administrative discipline. Discipline should be commensurate with the severity of the offense
and the level of responsibility of the individual(s) involved. I expect DON personnel who violate
the ADA to be held personally accountable. Disciplinary action should reflect the fact that
violations of the law undermine the credibility of the Navy and Marine Corps.

To ensure wide dissemination of this policy statement, I request distribution of this
memorandum to all subordinate commands and fund holders.

Richard Greco, Jr.

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